



Cultural Day Program

(School Incursion Sample Program)

Name of School: _____ Date: _____

Contact: _____ Address: _____

Total Number of Students: _____ (maximum of 30⁽⁴⁾) Number of Teachers: _____

Sample schedule

Time and Activity:	Chinese Music	Martial Arts	Lion Dance	Calligraphy	Chinese Painting
9:15 am- 10:15 am	Group 1	Group 2	Group 3	Group 4	Group 5
10:15am - 11:00 am	Group 6	Group 7	Group 8	Group 9	Group 10
11:00 am - 11:10 am	Recess				
11:30 am - 12:30 pm	Group 11	Group 12	Group 13	Group 14	Group 15
12:30 pm - 1:20 pm	Group 16	Group 17	Group 18	Group 19	Group 20
1:20 pm - 2:00 pm	Lunch				
2:00 pm - 3:00 pm	Group 21	Group 22	Group 23	Group 24	Group 25

Note

- The timetable can be adjusted according to the school's normal break times.
- Information about the day is to be prepared and distributed by the school prior to the booked event.
- All Sinofield staff will arrive a minimum of 30 minutes prior to the start time.

These are Approximate Costings ⁽¹⁾			
Items	Subject Rotation Per Day	Price	Total cost
Chinese music	5	\$305.50	\$1,527.50
Martial arts	5	\$305.50	\$1,527.50
Lion dance	5	\$305.50	\$1,527.50
Calligraphy ⁽²⁾	5	\$240.50	\$1,202.50
Chinese painting	5	\$240.50	\$1,202.50
Administration fee ⁽³⁾	0	\$100.00	\$100.00
Total payment			\$7,087.50

⁽¹⁾ Please note this is only a draft quote. The final quotation will be finalised according to the confirmed schedule. ⁽⁵⁾

⁽²⁾ This quote does not include the cost of paper fans which are additional option for calligraphy workshops.

⁽³⁾ Administration fee only applicable when total cost is under \$1000.

⁽⁴⁾ Numbers are costed at 30 students. An increase in student numbers needs to be advised prior to arrival.

⁽⁵⁾ Centre regulations and Risk Management Plan are provided with Contract. If a review is required, please contact us.